

Tele : 7080667367

QUOTATION No - 03



0126/AS/Edn

**CALL FOR QUOTATION FOR PRINTING OF VARIOUS REGISTERS  
FOR THE SESSION 2025-26**

1. Army Public School, Fatehgarh intends to print the various registers for the session 2025-26. The details/specifications of the same are attached as per **Appendix**.
2. You are requested to send your sealed quotation duly quoted your rates inclusive with all taxes.
3. You are requested to submit the quotation on Company letter head, stating your address, contact details GSTIN No. duly signed and affixed office seal, the quotation of the firms not in possession of GST No. will be rejected.
4. The school reserves its rights to alter the quantities/items or reject any quotation without assigning any reason thereof. The rates quoted must include all taxes/GST for Army Public School, Fatehgarh. The rates quoted by you will be valid till 30 Jun 2025.
5. The vendors have to quote their rates both in figures and words the rates quoted in the quotation should be inclusive of all freight, taxes, service tax, GST and other incidental charges if any (i.e F.O.R School Campus).
6. **Specifications.** All items as specified only are to be supplied. Items not found genuine/satisfactory shall be rejected and the supplier will remove the same from the school at his own cost. The school shall be at liberty to have the items replaced by the dealer and if not replaced then go in for Risk Purchase of the same at the cost of the supplier. **In the case of Branded items**, if any quoted items are not available then the dealer may supply a better branded item/item of higher specifications. However, no additional cost would be paid. Any items of lower specification would not be accepted.
7. **Liquidated Damaged (LD).** If the vendor fails to complete in full, all deliveries of items, or fails to complete the implementation within the stipulated period, in accordance with the supply order the vendor shall pay to the customer liquidated damages, at the rate of one percent (1%) of the total value of the supply order, for each complete week or part thereof, of delay, up to a maximum of ten percent (10%) of the value of supply order. Thereafter the customer would have the option to buy the items/from the market at the vendors risk and cost. The mode and method of such risk purchase would be as prescribed by Govt of India.
8. **Method of Payment of LD.** The amount charged as LD shall be deducted by the customer from the amount due for payment to the vendor. If the amount such LD exceeds the payments due to the vendor, the vendor shall within 30 (thirty) days make payment to the costumer in FULL & FINAL settlement of claims less the value of the bank guarantee if encashed, where applicable.

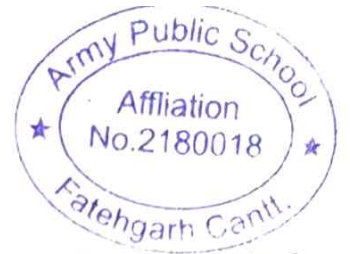
(Signature of vendor with stamp)

Date:

Principal  
(Signature of Principal)  
Army Public School  
Fatehgarh (U.P.)

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9. **Earnest Money:** Call for quotation must be accompanied by a Demand Draft of Rs 1,000/- in favour of Principal, Army Public school, Fatehgarh payable at SBI, SLI, Fatehgarh as an EMD. Which will be returned to unsuccessful bidders within 30 days of award of the Contract.

10. **Time for completion of supplies.** Time of completion of supplies will be four weeks from the issue of the supply order. The school reserves the right to cancel the supply order if the items are not received in two weeks time. The rates quoted by you will be valid till 31 Dec 2025.

11. **Payment Terms** Payment will be made through NEFT/RTGS in the name of the firm supplying the material after the stores have been received and checked by the Inspection Committee detailed by Chairman for quality/quantity and worthiness and found acceptable. Hence it is advised that the complete consignment as per the supply order be supplied in one lot to facilitate checks & processing of bills.

12. Sealed quotations addressed to Principal, Army Public School, Fatehgarh should be dropped in school tender box or by registered post on the following address:-

**Principal  
Army Public School, Fatehgarh  
Distt – Farrukhabad (209601)**

13. Last date for receipt of quotation at APS, Fatehgarh is 05 Mar 25. Date and time of opening of quotation will be intimated telephonically.

14. The competent authority does not bind to accept the lowest or any other quotation and reserves right to reject any or all the quotations received without the assignment of a person.

(Signature of vendor with stamp)

Date:

  
**Principal  
(Signature of Principal),  
Army Public School,  
Fatehgarh (U.P.)**

**QUOTATION NO 02**



**Appx**  
(Refer Para 1 of APS, Fatehgarh  
letter No 0126/AS/Edn dt 24 Feb 25)

**SPECIFICATIONS OF THE PRINTING OF VARIOUS REGISTERS**  
**FOR THE SESSION 2025-26**

Ser No	Items	Qty	A/U	Specifications	Unit Price Incl Taxes	Total cost Incl all Taxes
(a)	<b>Student Attendance Registers for All wings</b>	Nos	70	(i) Size – 33 cm x 40 cm (ii) Inner pages quality - ledger paper (iii) Front (outer) page- Hardboard. (iv) No. of Pages - 32  {Thread/Stapled (quality) binding}		
(b)	<b>Outpass for Students (As per sample)</b>	Nos	50	(i) Size - 21cm x 10 cm (ii) Inner pages quality - 64 GSM (iii) Front (outer) page – as per sample (iv) No. of Pages – 100 Nos		
(c)	<b>Parents-Teachers Meeting and Marks Register</b>	Nos	70	(i) Size – 21 cm x 34cm (ii) Inner pages quality – 70 GSM (iii) Front (outer) page - Hardboard (iv) No. of Pages – 80 Nos  {Thread/Stapled (quality) binding}		
	<b>Total</b>					

**Note: Vendors are requested to visit school for collection of samples of Student's & Teacher's Diary and other details prior to final submission of quotation.**

*Paal*

(Signature of vendor with stamp)

  
**Principal**  
**Army Public School**  
**Fatehgarh (U.P.)**  
(Signature of Principal)