

TENDER NO 05

SERIAL PAGE NO. 01

ARMY PUBLIC SCHOOL, FATEHGARH

TENDER FORM FOR 02 X ALL IN ONE PC

DATE OF SALE OF TENDER FORM FROM 16 JAN 25 TO 31 JAN 25 (ONLY ON
WORKING DAYS BETWEEN 1000 HOURS TO 1400 HOURS)


1. The School is interested in buying **02 x All-in-One Desktop PC - HP/Dell 60.5 cm (23.8)** along with UPS consisting of following items :-

Ser No	Description of the item to be purchased	Qty
(a)	HP All-in-one 12th Gen Windows 11, Intel Core i3-23.8 Inch (60.5cm) 8GB RAM/512GB SSD/Fhd, Micro-Edge, Anti Glare Display/Wireless Brand-HP Operating System-Windows 11 CPU Model-Core i3 Family CPU speed-4.4 GHz Graphics Card- Integrated Graphics Coprocessor-Intel UHD Memory storage capacity-512GB Screen Size – 23.8 Inches	02 Pcs
(b)	UPS BPE 650 VA	02 Pcs

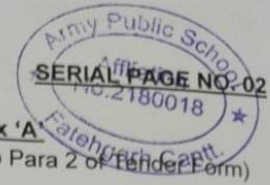
2. Technical Specification of All in one PCs and Peripherals is attached as **Appx A**
3. Technical Bid and Terms and conditions is attached as **Appendix. B & C.**
4. Commercial Bid is attached as **Appendix. 'D'**
5. You are requested to submit your quotation in a sealed envelope and drop in the Box placed at the Main Gate by ___ Jan 25.
. The technical specifications for above items are attached as **Appendix 'A'**.
6. The school reserves its right to alter the quantities/items or reject any quotation without assigning any reasons whatsoever.
7. Items are to be supplied against a supply order. Payment will be released by cheque once the items have been received and checked for correctness by a Board of officers/Teachers.

Yours faithfully,

Signature of Contractor with stamp


Signature of Principal
Army Public School, Fatehgarh

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Appendix 'A'
(Refers to Para 2 of Tender Form)

**TECHNICAL SPECIFICATIONS OF 02 x ALL IN ONE PCs
AND PERIPHERALS**

Ser No.	Make/Model	Specification	Compliance (Yes/No)	Remarks
1	HP/Dell All-in-One Desktop PC	HP All-in-one 12th Gen Windows 11, Intel Core i3-23.8 Inch (60.5cm) 8GB RAM/512GB SSD/Fhd, Micro-Edge, Anti Glare Display/Wireless Brand-HP Operating System-Windows 11 CPU Model-Core i3 Family CPU speed-4.4 GHz Graphics Card- Integrated Graphics Coprocessor-Intel UHD Memory storage capacity-512GB Screen Size – 23.8 Inches		
2	UPS 650VA BPE	(Bty 12V 7AH min 2 years warranty and back up 10-15 min)		

1. Complete installation on site as per school plan.
2. On site visit during school hours all working days from 1000hr to 1400hr
3. Prices quoted must be inclusive of all taxes, duties and levies.

Signature of Contractor with stamp


Signature of Principal
Army Public School, Fatehgarh

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Appendix 'B'
(Refers to Para 3 of Tender Form)




TECHNICAL BID

TENDER DOCUMENTS AND TERMS AND CONDITIONS FOR TECHNICAL BID

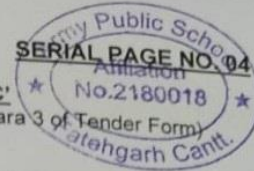
The following documents and specification will also be submitted with Technical Bid :-

S No	Documents/ Features of Items	Document Produced by Vendor Yes/ No	Remarks
1	GST Certificate of the firm		
2	PAN Card/Aadhar Card of the dealer/Firm		
3	No of years of experience in Supply of IT eqpt.		
4	ITCC (Income Tax clearance Certificate) for last two years.		
5	DD No. _____ of Rs 2,400/- (Refundable) as EMD		
6	Feature and Specification Brochure for each items and each Brand are enclosed		
7	Tender cost of Rs 1000/- DD No _____ (Non-refundable)		
8	Terms and conditions accepted or not		

Signature of Contractor with stamp


Signature of Principal
Army Public School, Fatehgarh

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Appendix 'C'

(Refers to Para 3 of Tender Form)

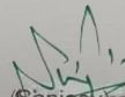
TERMS AND CONDITIONS
FOR PROCUREMENT OF 02 X ALL-IN-ONE DESKTOP PC - HP/DELL 60.5 CM (23.8)
ALONGWITH UPS

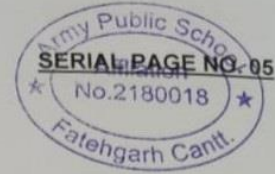
PART I

Dear Sir/Madam,

1. Terms Conditions procurement for "02 x All-in-One Desktop PC - HP/Dell 60.5 cm (23.8) and UPS for Army Public School, Fatehgarh
2. Following documents shall be the sole repository of this transaction:-
 - (a) Your Tender Advt dt ___ Jan 25.
 - (b) Our quotation dt _____
 - (c) The Terms and conditions are as under :-
3. Agency must be authorised dealer of HP/Dell PCs.
4. Agency must be registered as Proprietorship/Partnership Firm/Company/LLP (Certificate to be attached).
5. Agency must have valid Pan and TAN. (Certificate to be attached).
6. Agency must be Registered in GST department (Registration Certificate & Active Profile to be attached).
07. **Requirement of Installation/Commissioning.**
 - (a) Delivery of items shall be completed within 3 (**Three**) weeks from the date of Supply Order at Army Public School, Fatehgarh. On completion of delivery Army Public School, Fatehgarh will issue a certificate as per format att at **Appx 'E'**.
 - (b) Installation including acceptance testing shall be completed within 2 (**Two**) weeks from the date of delivery at Army Public School, Fatehgarh. On completion of installation including acceptance and testing, Army Public School, Fatehgarh will issue a certificate as per format att at **Appces 'F', 'G', 'H' & 'J'**.
08. **Delivery Period.** Delivery period for supply of items would be as given in paragraph 4 above. Please note that contract can be cancelled unilaterally by the Buyer in case items are not received within the contracted delivery period. Extension of contracted delivery period will be at the sole discretion of the Buyer, with applicability of LD clause.

Signature of Contractor with stamp


Signature of Principal
Army Public School, Fatehgarh



09. **Consignee Details.**

Army Public School
Fatehgarh Cantt
Distt – Farrukhabad (UP)-209601

10. **Liquidated Damages.** In the event of the Seller's failure to submit the Bonds/ Guarantees and Documents, supply the stores/goods and conduct trials, installation of equipment, training etc as specified in this contract, the Buyer may, at his discretion, withhold any payment until the completion of the contract. The BUYER may also deduct from the SELLER as agreed, liquidated damages to the sum of 0.5% of the contract price of the delayed/undelivered stores/services mentioned above for every week of delay or part of a week, subject to the maximum value of the Liquidated Damages being not higher than 10% of the value of delayed stores.

11. **Method of Payment of Liquidated Damages.** The amount charged as liquidated damages would be deducted by the Customer from the amount due for payment to you. If the amount of such LD exceeds the payment due to you, you shall within 30 (Thirty) days make payment to the Customer in FULL & FINAL settlement of claims less the value of the bank guarantee if encashed.

SPECIAL CONDITIONS


12. **Performance Guarantee.** The Bidder will be required to furnish a Performance Guarantee by way of Bank Guarantee through a public sector bank or a private sector bank authorized to conduct Government business for a sum of equal to 3% of the contract value within 30 days beyond the date of warranty.

13. **Option Clause.** NA.

14. **Repeat Order Clause.** School may place a repeat order for same items at the same cost within the six months time period from the date of supply order.

15. **Acceptance Testing.** All items will be subjected to detailed acceptance testing procedure by a Board of Officers as per scope of work for the project. The details of the procedure will be worked out jointly by the vendor and the users. The specification of the items should be conformity with the details provided by the vendor and as per the given specifications. Any additional equipment needed for acceptance testing would be provided by the Vendor at his own cost. In case any item(s) is found not as laid down specifications and the consignment rejected, the vendor shall remove the items from user premises at his cost. The user would issue an acceptance certificate on successful completion of acceptance testing.

Signature of Contractor with stamp


Principal
Army Public School, Fatehgarh



16. **Mode of Payment.** One Time after checked by a Board for specification and smooth functioning of equipments through cheques.

17. **Advance Payments.** No advance payment(s) will be made.


18. **Paying Authority.** Payment will be made by Principal, Army Public School, Fatehgarh. The payment of bills will be made on submission of the following documents by the Seller along with the bill :-

- (a) Ink-signed copy of contingent bill/Seller's bill.
- (b) Ink-signed copy of Commercial invoice/Seller's bill.
- (c) Delivery certificate, acceptance certificate, installation and configuration certificate.
- (d) Exemption certificate for excise duty/Customs duty, if applicable.
- (e) Bank guarantee for advance, if any.
- (f) Guarantee/Warranty certificate.
- (g) Performance Bank guarantee/indemnity bond where applicable.
- (j) Details for electronic payment viz Account holder's name, Bank name Branch name and address, Account type, Account number, IFSC code, MICR code (if these details are not incorporated in Supply Order/Contract).
- (k) Any other document/certificate that may be provided for in the Supply Order/Contract.
- (l) Xerox copy of PBG, if applicable.

19. **Earliest Acceptable Year of Manufacture.** 2023-24 Quality/life Certificate will need to be enclosed with the bill.

20. **Quality.** The quality of the stores delivered according to the present Contract shall correspond to the technical conditions and standards valid for the deliveries of the same stores for in Seller's country or specifications enumerated as per TE and shall also include therein modification to the stores suggested by the Buyer. Such modifications will be mutually agreed to. The Seller confirms that the stores to be supplied under this Contract shall be new i.e. not manufactured before (Year of Contract), and shall incorporate all the latest improvements and modifications thereto and modified equipment. The Seller shall supply an inter changeability certificate along with the changed part numbers wherein it should be mentioned that items would provide as much life as the original items. The vendor should also committed to provide higher version of the product offered in case the offered product becomes obsolete or newer version is available without any change in the terms and conditions and prices quoted.

Signature of Contractor with stamp


Signature of Principal
Army Public School, Fatehgarh

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21. **Quality Assurance.** Seller would provide the Standard Acceptance Test Procedure (ATP) within 10 days of this date of contract. Buyer reserves the right to modify the ATP. Seller would be required to provide all test facilities for acceptance and inspection by Buyer. The details in this regards will be coordinated during the negotiation of the contract. The items should be of the latest manufacture, confirming to the current production standard and having 100% define lift at the time of delivery.

22. **Inspection Authority.** The inspection will be carried out by a Board of Officers on behalf of the buyer. The mode of inspection will be joint inspection.

23. **Condition During Warranty.** The system should fulfil the following conditions during the warranty :-

(a) Any failure in the system or a sub system thereof should be rectify within a maximum period of 48 hours of lodging a complaint.

(b) If the system is down beyond 48 hours certain amount per day per system will be charged or recovered out of the Bank Guarantee/Balance payment held with the School held towards warranty/AMC/FSMA. In case of any system/subsystem being down for more than seven working days, user has the option to get it repaired from any suitable agency at the risk and cost of seller, which will be deducted from the Bank Guarantee/Balance payment held with the School due to the seller.

(c) Any system failing at subsystem level, three times within a period of three months or displaying chronic faulty behaviour or manufacturing defects or quality control problems will be totally replaced by the seller at his risk and cost within 30 days of being intimated.

24. **Delivery and Implementation Schedule.**

(a) Delivery time (4 weeks) and installation time (2 weeks) of 02x All in one PCs and UPS 650VA Bty 12V 7AH min back up 10-15 min for Army Public School, Fatehgarh shall be completed for acceptance within the time period specified at Para 4 & 5.

(b) Training of User team on item/equipments features within one week after successfully delivery and installation of the equipments.

25. All packing cases, containers, packing and other similar materials shall be supplied free of cost by the vendor and shall not be returned unless otherwise specially agreed upon.

26. **System Maintenance.** In order to ensure functionally during the lifetime the vendor would provide the following :-


(a) Warranty for all items for at least one year and 3 years for Computers from date of acceptance.

(b) During the period of warranty the vendor will ensure that all the Computers and peripherals continue to perform in exactly the same manner as at the time of acceptance.

(c) The vendor will continue to provide spares on payment and maintenance support during the complete lifetime the equipment.

27. **Final Price.** The total price of the project that is finally accepted as per your Quotation will be inclusive of all taxes, packing forwarding, installation, freight, insurance training etc and free comprehensive warranty for twelve months.

Signature of Contractor with stamp


Signature of Principal
Army Public School, Fatehgarh

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28. Distribution

- (a) Paying Authority. Principal, Army Public School, Fatehgarh.
- (b) Inspection Authority. Board of Officers to be detailed by local fmn HQ.
- (c) Consignee. Principal, Army Public School, Fatehgarh
- (d) Inventor (Address), if applicable. NA
- (e) User (Address), if applicable. Principal, Army Public School, Fatehgarh

29. Legal Address of Buyer and Seller.

Seller Address

Buyer Address

Principal
Army Public School, Fatehgarh

Thanking you,

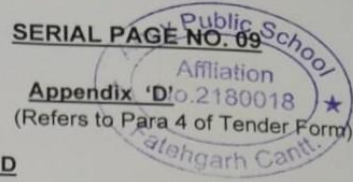
Yours sincerely,

Signature of Principal
Army Public School, Fatehgarh

Signature of Contractor with stamp

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Appendix 'D'
(Refers to Para 4 of Tender Form)


COMMERCIAL BID

COMMERCIAL BID FOR TENDER DOCUMENTS

S NO	Make/Model	Specification	Qty	Unit Price incl all taxes & duties	Total Price incl all taxes & duties
1	HP/Dell All-in-One Desktop PC	HP All-in-one 12th Gen Windows 11, Intel Core i3-23.8 Inch (60.5cm) 8GB RAM/512GB SSD/Fhd, Micro-Edge, Anti Glare Display/Wireless Brand-HP Operating System-Windows 11 CPU Model-Core i3 Family CPU speed-4.4 GHz Graphics Card- Integrated Graphics Coprocessor-Intel UHD Memory storage capacity-512GB Screen Size – 23.8 Inches	02		
2	UPS BPE 650VA	(Bty 12V 7AH min 2 years warranty and back up 10-15 min)	02		
	Total Price				

1. Complete installation on site as per school plan.
2. Prices quoted inclusive of all taxes, duties and levies.
3. Vendors are required to be submit the financial bids mentioning complete details on his letter head duly affixed rubber stamp of the firm.

Signature of Contractor


Signature of Principal
Army Public School, Fatehgarh